

SIMPLIFIED PRIVACY NOTICE OF INSTITUTO THOMAS JEFFERSON CAMPUS QUERÉTARO S.C.

INSTITUTO THOMAS JEFFERSON CAMPUS QUERÉTARO S.C. is responsible for collecting your personal data, as well as handling, protecting, and safeguarding it in accordance with the General Law on the Protection of Personal Data Held by Obligated Parties (LGPDPSSO) and any other applicable regulations.

PURPOSES FOR REQUESTING YOUR PERSONAL DATA:

The personal data we collect will be used for the following purposes, which are necessary for the service you are requesting:

- To provide you with information about our services.
- To share information about promotions, updates, and events related to our services.
- For marketing purposes, including IT, research, operations, administration, and commercial activities.
- To carry out the admissions process, which requires personal data from applicants.
- To complete enrollment and re-enrollment processes for members of the school community.

Important: According to the second paragraph of Article 21 of the LGPDPSO, consent for the use of your personal data for the purposes listed above will be considered granted if, after being informed through this Privacy Notice, you do not express otherwise.

In this case, by completing your registration in the system, you authorize the use and processing of your personal data.

REFUSAL TO CONSENT TO THE USE OF YOUR PERSONAL DATA

If you do not want your personal data to be used for the purposes mentioned above, you must express your refusal in writing and address it to **Lloaly Nidia Paz Ibarra**, sending it by email to: **dpomexico@ispschools.com**. Once your request is received, we will follow up and assist you with your refusal.

TRANSFER OF YOUR PERSONAL DATA

We inform you that your personal data will not be transferred to third parties, except when required by a competent authority through a formally justified request.

Please note that your personal data may be shared internally with administrative and/or academic departments of the school when needed to offer better service and provide timely responses. This internal sharing does *not* count as a data transfer since it is handled by the same data controller.